

10. Guarantee

Submission of this application form does not guarantee participation, as the space available for seminars is limited. A USD \$1000 advance payment must be made at least **ten** business days before the start of the seminar as a guarantee. The advance payment is refundable up to five business days before the start of the seminar.

11. Visa Information

Candidates who need a US visa must file an application with the US Embassy or Consulate in their respective country. For a full listing of US missions abroad, visit: <http://usembassy.state.gov>. Note that obtaining a visa could take from a few days to a few weeks; therefore, candidates should request approval from their employer and apply for a US visa at least six weeks prior to the start of the course to have sufficient time to secure all necessary documents for their trip to Washington.

12. Education

List educational institutions and technical/special schools you have attended at the university level or above:

Name and Location of Institution	Dates of Attendance	Degree/Certificate

13. English Language Proficiency

Note that all seminars are conducted in English. Please rate your level of proficiency by checking the appropriate field:

Native Proficiency	Excellent (academic level)	Good (every-day level)	Fair (basic oral and written)

14. Curriculum Vitae

Please attach a copy of your Curriculum Vitae (CV), showing your professional experience and achievements.

15. Supporting Essay

In the space below, briefly explain why you are applying to the seminar, how the subject relates to your work, and what you expect to derive from this training (use a separate page if desired):

16. Seminar Financial Arrangements

Candidates whose participation is being sponsored by a government agency or an international organization should provide the following information for finance and billing purposes:

Name of Sponsoring Organization:

Address:

Invoice to be Addressed to:

17. Conditions of Participation and Signatures:

- The candidate certifies that all information given on this form is accurate to the best of candidate's knowledge.
- Application is hereby made pursuant to the terms and conditions published in the Announcement of Programs as well as this form for the admission of the named candidate to the seminar. Acceptance by the ILI shall constitute a contract composed of the terms and conditions set forth in these publications.
- The candidate's employer or sponsoring agency will give the candidate no duties or assignments to perform during the seminar that would prevent the candidate from devoting full time and attention to the seminar.
- Should the candidate be recalled for any reason, ILI will retain the full tuition amount.

Signature of Candidate:

Date:

Signature of Nominating Official:

Date: